

**Baccalauréat Professionnel Logistique**

**Session 2008**

Epreuve orale

Durée de l'épreuve : 20 minutes

Préparation : 20 minutes

**A. Première partie : durée 10 minutes, préparation 10 minutes**

<p><b>SUJET N° 2</b> <b>Document candidat</b></p>
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**Introducing your company to a new employee**

**Situation** : You are the logistics manager assistant in HALIFAX Ltd company, a clothes and sport equipment manufacturer. You are in charge of welcoming a new warehouse man. Your role is to introduce your company, the premises, the organization chart and to answer his questions.

**Roleplay** : Be ready to introduce the company and answer the new employee's questions.

You must :

- Welcome the employee.
- Introduce the company with the help of the documents (annexes 1 and 2).
- Introduce the premises and guide the new employee from the administration office to the warehouse (annexe 2).
- Explain the company organization chart presenting the different departments (annexe 3).
- Conclude the interview.

Enclosures : Annexe 1 : Facts and figures about HALIFAX.

Annexe 2 : HALIFAX company premises.

Annexe 3 : HALIFAX organization chart.

Annexe 1 : Facts and figures about HALIFAX



# HALIFAX

Private Limited Company

2 Chester street, LRT Liverpool

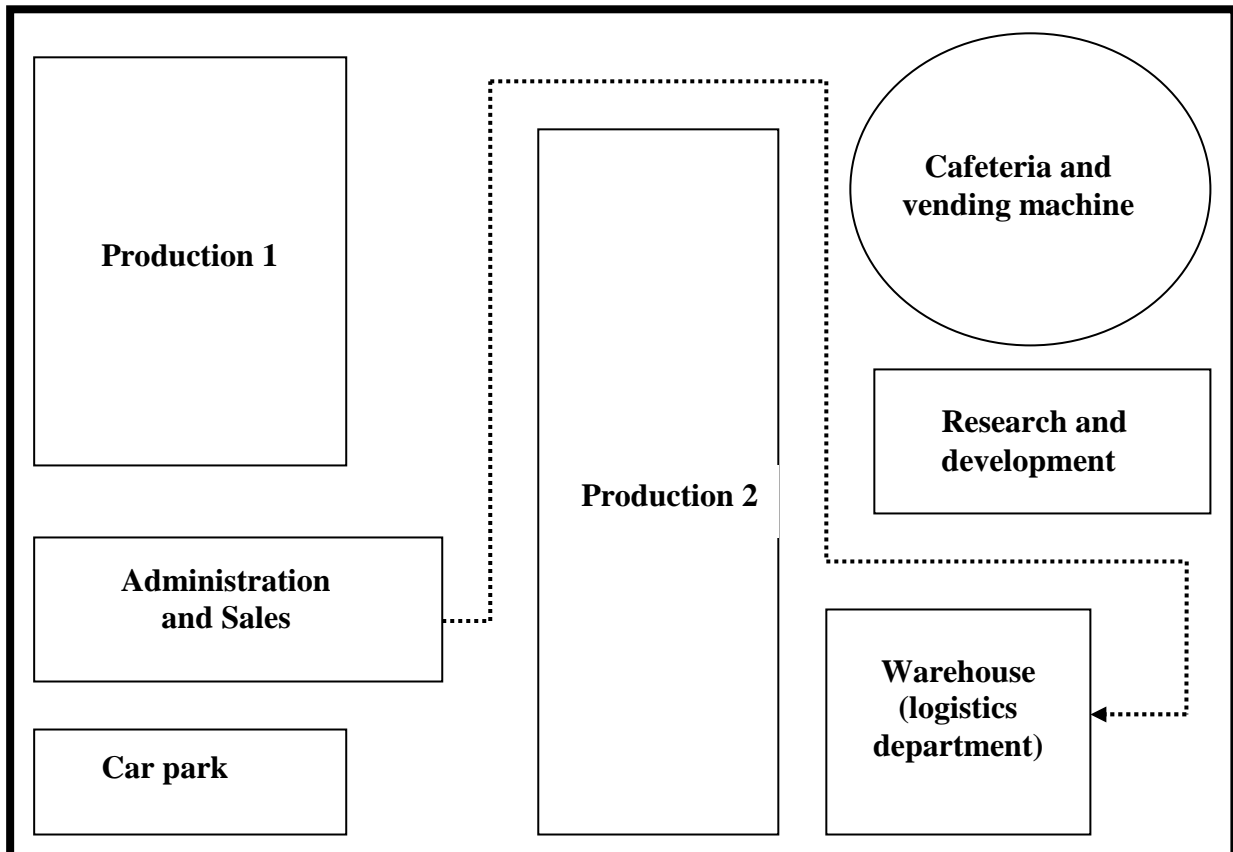
Sportswear and sport equipment manufacturer

250 employees / a £ 45 000 000 turnover

Main customers : Nike, Adidas, Reebok



Annexe 2 : HALIFAX company premises



**Working conditions :** From Monday to Friday and from 8 am to 5 pm

**Breaks :** From 12 am to 1 pm

**Do and don't (except in the cafeteria) :**

